

QUALIFICATIONS

The Residency Training Program shall have faculty and administrative staff who are qualified by training and experience to teach osteopathic residents. These professionals shall not only be competent medical practitioners, but they shall also be dedicated to the science and art of education.

QUALIFICATIONS OF THE PROGRAM DIRECTOR

1. The Program Director of a residency program shall possess the following qualifications:
 - a) Be a graduate of an AOA-approved college of osteopathic medicine.
 - b) Have completed an AOA-approved intern-training program.
 - c) Be certified in the appropriate specialty by the AOA or hold an earned fellowship or certificate of competency in accordance with the basic documents of the specialty college/academy.
 - d) Have practiced in appropriate specialty area for a number of years, as determined by the specialty college/academy.
 - e) Be a full-time, practicing specialist in the appropriate specialty area.
 - f) Be educationally and attitudinally suited to conduct a training program.
 - g) Meet the Continuing Medical Education (CME) requirements of the AOA and the specialty college/academy.
 - h) Must attend required educational programs sponsored by the specialty college/academy for the development of program directors.
 - i) Understand and fulfill the basic requirements of the AOA and specialty college/academy.
 - j) May only function as the program director of one (1) AOA approved residency program.

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2. The Program Director of a residency program shall have the following responsibilities within the training program:
 - a) Direct the residency program, as defined by the AOA, specialty college/academy and training institution.
 - b) Fulfill the basic requirements as described in the basic standards of the specialty.
 - c) Arrange affiliation agreements and/or outside rotations that are necessary or desirable to meet the program objectives.
 - d) Prepare for inspection of the program, in cooperation with the AOA Department of Education.
 - e) Provide the resident with all documents pertaining to the training program as well as the requirements of the specialty college/academy.
 - f) Submit reports to the DME and yearly reports on each resident to the specialty college/academy as required.
 - g) Notify the specialty college/academy of the resident's entry into the training program.
 - h) Report the completion of all requirements to the AOA and specialty college/academy, i.e. annual reports, scientific papers, etc.
 - i) Be responsible for all schedules, including lectures and educational sessions allowing appropriate time for resident participation.
 - j) Encourage the resident to apply for candidate in training status with the specialty college/academy during the training program.

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- k) In the event there is documented evidence that a Program Director is not adhering to one or more of the qualifications of a Program Director, the residency evaluating committee of the relevant specialty college will provide a copy of the evidence to the Program Director; and will inform the Program Director that his/her status as a trainer is under review by the residency evaluating committee. A copy of the evidence will be sent to the Director Of Medical Education, the institution's Chief Operating Officer, and the Osteopathic Postdoctoral Training Institution. The Program Director will have 60 days to provide the residency evaluating committee with documentation of compliance. The residency evaluating committee of the specialty college has 60 days after receipt of documentation of compliance before making a decision regarding continuing program approval.